



St. Michael's Catholic School



209 Alder St. W.
Dunnville, ON, N1A 1R3
(905) 774-6052

Ms. A. Fortunato, Principal

Mrs. I. Bowden, Secretary

June 1st, 2020

Dear Families,

Thank you for your continued patience while we worked with our District and local Public Health Unit to determine a plan to have parents retrieve student belongings. In order to meet Public Health guidelines (in particular physical distancing), we have to ensure there are a limited number of people in the school at any one time. Please read the instructions below with the specific guidelines:

1. Make sure you complete the Covid-19 online self-assessment before coming: <https://covid-19.ontario.ca/self-assessment/>
2. Unfortunately, no children will be allowed to come into the building with you to retrieve the items.
3. One parent will enter the exterior doors by the school gym (not the front doors). Look for the sign labelled: "Enter Here".
4. If you are asked to wait please pay attention to the markers on the sidewalk and stay at a physical distance from the each other.
5. You are encouraged to bring your own mask and gloves (they will not be provided) and we will have hand sanitizer for your use.
6. NOTE: All child(ren)'s belongings have been bagged by their teacher and labelled (with your child's LAST NAME). The bags have been placed in the gym under a sign with your child's teacher's name and grade. You will enter the gym and look for the sign that has your child's teacher's name and find your child's last name labelled on a bag. You will also see a table of unknown items that you can check to retrieve any of your child's items.
7. There will be two bins for any materials (such as library books) that you need to return to the school. We thank you for returning these items to the school.

8. We also ask you to check the lost and found table (also located in the gym) for any of your child(ren)'s items prior to leaving.
9. You will then exit the far doors of the gym (See labelled door sign: "Exit Here") to the outside. Please refrain from any socializing and lingering in the parking lot or school gym.
10. Please see below the days that are scheduled in alphabetical order according to your child(ren)'s last name. If you are unable to come on your designated day then you can come on one of the other days indicated below. **However, we ask parents to do so only if it is absolutely necessary as we really want to reduce large line ups and groups.**
11. NOTE the TIME of pick up is from **9:00 a.m. to 3:30 p.m.** (no earlier and no later please) for each of the three days.

If for some reason you cannot come to any of the specific days and times indicated below then please email either your child's teacher or myself afortunato@bhncdsb.ca and we will hold the items until September. Any items left behind without any notification will be donated. **NOTE: Only the child(ren)'s parent/guardian will be allowed access to the building to pick up the items. If another arrangement needs to be made please contact your child's teacher or the principal (via email) before your pick-up day.**

Thank you for your support and cooperation with this endeavour,

A. Fortunato, Principal

Day	Child(ren)'s Last Name	Time
Wed. June 3 rd	A to H	9 to 3:30 (no earlier and no later)
Thurs. June 4 th	I to Q	9 to 3:30 (no earlier and no later)
Fri. June 5 th	R to Z	9 to 3:30 (no earlier and no later)